



CDA application process overview

- Complete at least 120 hours of training, including at least 10 hours in each of the [eight CDA subject areas](#). **continued** offers [CDA Credential packages](#) that meet these requirements for Family Child Care, Preschool, and Infant-Toddler settings. These packages are included with **continued** membership (\$99/year); there are no additional fees.
- If you do not have a high school diploma or GED, you must be an enrolled junior or senior in an ECE high school career/technical program.
- In the three years prior to submitting your application, you must obtain 480 hours of relevant professional experience.
- In the six months prior to submitting your application, you must prepare your CDA Professional Portfolio, collect family questionnaires, and find a [CDA Professional Development Specialist™](#).
- [Apply online](#) or submit a print application, and submit the application fee.
- On approval of your application, the Council for Professional Recognition will notify you.
- Schedule your CDA Verification Visit™ and CDA Exam.
- A Council committee will decide whether to award you the CDA Credential or if you need additional training.